

Humboldt County Workforce Investment Board

For the meeting of: June 20, 2008

Date: June 11, 2008
To: Humboldt County Workforce Investment Board
From: Jacqueline Debets, WIB Executive Director
Subject: PY 2008-2011 Youth Program Operator Contracts

RECOMMENDATION(S):

That the WIB:

- 1) Receive staff report;
- 2) Review five subcontracts and one Memorandum of Agreement (MOA) for regional WIA Youth Program Operators (YPOs);
- 3) Recommend that the full-WIB authorize the Director of Community Development Services to sign all contracts with the following subcontractors (pending approval from County of Humboldt Risk Management and Counsel):
 - Eureka City Schools
 - Fortuna Union High School District
 - Klamath-Trinity Joint Unified School District
 - Northern Humboldt Union High School District
 - Southern Humboldt Unified School District
- 4) Recommend that the full-WIB authorize the Director of Community Development Services to sign the MOA with the Social Services Branch of the Department of Health and Human Services.

SOURCE OF FUNDING:

- WIA Formula Title I Youth funds

Prepared by José Quezada, Workforce Programs Coordinator

REVIEW: Executive Com X Youth Council X Other _____

TYPE OF ITEM:

_____ Consent
_____ Informational
X Action
_____ Other _____

WIB, County of Humboldt
Upon motion of WIB Member
Seconded by WIB Member
And unanimously carried by those members present,
The WIB hereby adopts the recommended action
contained in this report.

PREVIOUS ACTION/REFERRAL:

WIB Report No. #108 YC / #108 EC / #112 EC / #112 YC
Committee: Youth Council & Executive Committee

Dated: _____
Sandy Alcaraz, Secretary of the Workforce Investment Board

Meeting Dates: YC January 8, 2008 & June 10, 2008
EC January 17, 2008 & June 5, 2008

By: _____

DISCUSSION:

In 2005, the HC-WIB awarded 3-year subcontracts for the delivery of WIA-funded Youth Services with six (6) Youth Program Operators. The term of these subcontracts ends June 30, 2008. Federal procurement rules required the HC-WIB to conduct an open and competitive bid process for contracts that use federal funds at least once every three years.

Accordingly, the Youth Council and HC-WIB issued an RFP on January 18, 2008 seeking bidders to provide regional WIA Youth Services for the 3-year period July 1, 2008 to June 30, 2011. The Youth Council appointed an RFP Evaluation Team to score proposals from bidders, which resulted in recommendations for funding being made in March and April, 2008 to the Youth Council and WIB Executive Committee. Staff were directed to negotiate final contract funding amounts and final youth enrollment targets with successful bidders. Negotiations were completed in May 2008 with all subcontractors.

Staff recommends the WIB accept all proposals, at corresponding funding levels (Table 1 below) and that the WIB recommend authorization for the execution of all subcontracts and MOA to the full-WIB.

Table 1: Recommended Youth Program Operators (Subcontractors) / Funding Levels

Subcontractor	In/Out of School Youth	PY 2008-09	PY 2009-10	PY 2010-11	Total 3 years
Eureka City Schools	In-School	\$58,000	\$52200	\$46980	\$157,180
Fortuna Union High School District	In-School & Out-of-school	\$77350	\$69615	\$62,654	\$209,619
Klamath-Trinity Joint Unified School District	In-School & Out-of-school	\$54,000	\$48600	\$43740	\$146,340
Northern Humboldt Union High School District	In-School	\$35,000	\$31500	\$28350	\$94,850
Southern Humboldt Unified School District	In-School & Out-of-school	\$30,500	\$27450	\$24705	\$82,655
Social Services Branch of the Department of Health and Human Services (ETD)	Out-of-school (Northern Humboldt & Eureka regions)	\$67,000	\$60300	\$54270	\$181,570
Social Services Branch of the Department of Health and Human Services (ETD)	Performance Measure Technical Assistance; JTA participant reporting	\$10,000	9000	8100	\$27,100

OTHER AGENCY INVOLVEMENT:

Employment Training Division, Social Services Branch, Department of Health and Human Services

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The WIB could recommend changes to the funding allocations, and/or request additional changes to subcontracts and/or MOA.

ATTACHMENTS:

Attachment 1: WIA Youth Services Subcontract—Eureka City Schools

Attachment 2: WIA Youth Services Subcontract— Fortuna Union High School District

Attachment 3: WIA Youth Services Subcontract— Klamath-Trinity Joint Unified School District

Attachment 4: WIA Youth Services Subcontract— Northern Humboldt Union High School District

Attachment 5: WIA Youth Services Subcontract— Southern Humboldt Unified School District

Attachment 6: WIA Youth Services Memorandum of Agreement— Employment Training Division,
Social Services Branch, Department of Health and Human Services

Attachment 1:

WIA Youth Services Subcontract—Eureka City Schools

Attachment 2:

WIA Youth Services Subcontract— Fortuna Union High School District

Attachment 3:

WIA Youth Services Subcontract— Klamath-Trinity Joint Unified School District

Attachment 4:

WIA Youth Services Subcontract— Northern Humboldt Union High School
District

Attachment 5:

WIA Youth Services Subcontract— Southern Humboldt Unified School District

Attachment 6:

WIA Youth Services Memorandum of Agreement— Employment Training
Division, Social Services Branch, Department of Health and Human Services