



Humboldt County Workforce Investment Board

AGENDA

Friday • December 11, 2009 • 8:30 am - 10:30 am
Humboldt County Office of Education • Annex
901 Myrtle Avenue • Eureka, CA

Mission Statement: The Workforce Investment Board brings together resources to meet employer and employee needs to advance the prosperity of our communities.

A. DESIRED MEETING OUTCOMES

By the end of the meeting, the WIB members will have...

1. Received public comment.
2. Approved minutes from last meeting (October 16, 2009).
3. Discussed the WIB's potential role in Headwaters Fund Initiative for Workforce.
4. Received an update on how ECF for TANF is being implemented in Humboldt County.
5. Received a presentation from John McClurg of Fire and Light Originals (Niche Manufacturing).
6. Having received staff, Executive Committee and work-group written reports as contained in supplement to agenda.

B. AGENDA

1. **OPENING: (~5 minutes)**
 - 1.1 Call to Order
 - 1.2 Self-introductions of WIB members, staff and public present
 - 1.3 Adjustments to the Agenda
2. **PUBLIC COMMENT** (items NOT on the agenda; notify staff or chair before meeting)
3. **DISCUSSION & ACTION**
 - 3.1 Minutes (~1 minute)
 - 3.2 Headwaters Fund Workforce Initiative (~60 minutes)
4. **BREAK** (:10)
5. **DISCUSSION & ACTION (continued)**
 - 5.1 Update on ECF TANF (~10 minutes)
 - 5.2 Presentation & Discussion: John McClurg, Fire and Light Originals (~30 minutes)
6. **ANNOUNCEMENTS** (~5 minutes)
7. **REPORTS** (written in supplemental information)
8. **CLOSING** (at 10:30 am)

Supplemental Information to the Agenda

1. OPENING

- 1.1 Chair, Maggie Gainer, will call the meeting to order, promptly at 8:30 a.m.
- 1.2 WIB members, guests and staff introduce themselves with their name and business affiliation.

- 1.3 Members can request adjustments to the agenda. Discussion items can be added, but action items must be posted on the agenda 72 hours in advance of the meeting, so may be moved to next meeting agenda.
2. **PUBLIC COMMENT** (items NOT on the agenda; notify staff or chair before meeting)
3. **DISCUSSION & ACTION:**
 - 3.1 Consent Agenda Items: The following items are recommended for approval via a single vote of the membership. Members who have questions about any of these items may request that the Chair pull that item off the consent agenda for discussion.
 - 3.1.1 Approve minutes from October 16, 2009 meeting.
 - 3.1.2 Recommend Michelle Hutchins for appointment to the WIB, filling the required representation of adult education.
 - 3.2 Headwaters Workforce Initiative: Jon Sapper to complete presentation and WIB to discuss and recommend roles to play in implementation.
4. **Break** (~10 minutes)
5. **DISCUSSION & ACTION continued:**
 - 5.1 Update on ECF TANF: Emergency Contingency Fund for Temporary Aid to Needy Families will provide 80% subsidized employment for families with dependent children earning less than 200% above poverty. Report on how this program is being implemented in Humboldt County.
 - 5.2 Presentation: John McClurg, Fire and Light Originals
6. **ANNOUNCEMENTS**
7. **REPORTS are written as follows:**
 - 7.1 Staff applied for \$250,000 to the CA WIB to update Targets and Occupations of Opportunity and do regional planning. In Local Performance measures Humboldt County WIB programs did well, exceeding all but barely on the entered Employment Rate for dislocated workers for the period October 1, 2007 through September 30, 2008.

The next WIB meeting is scheduled for Friday, February 19, 2010, 8:30-10:30pm, 901 Myrtle Avenue.

LIST OF WIB REPORTS: no written reports for this meeting.