

BYLAWS OF THE HUMBOLDT COUNTY YOUTH COUNCIL

ARTICLE I. AUTHORITY AND PURPOSE:

A. AUTHORITY

The Humboldt County (County) Youth Council (Council) exists under the authority of the Humboldt County Workforce Investment Board (WIB) and the Workforce Investment Act (WIA) of 1998.

B. RESPONSIBILITIES

The primary responsibilities of the Council are:

1. To develop, and recommend to the WIB, youth employment and training policies and practices that incorporate youth development.
2. To establish linkages with other organizations serving youth in the County.
3. To evaluate and formulate recommendations regarding youth services in the County.
4. To develop portions of the local WIA plan relating to services for eligible youth.
5. To recommend eligible providers of youth services to be awarded grants and/or contracts on a competitive basis by the WIB to provide services for eligible youth.
6. To oversee and evaluate the services provided to eligible youth.
7. To coordinate youth activities authorized under Section 129 of the WIA in the local service area.

C. MISSION AND VISION

The Council carries out its responsibilities under the following statements of Mission and Vision:

Mission: It is the mission of the Council to provide the youth of the County a coordinated system that ensures opportunities to become productive, contributing, and socially responsible adults.

Vision: It is the vision of the Council to provide leadership, direction, and support in coordinating youth services to meet the needs of all youth in the County.

ARTICLE II. MEMBERSHIP:

To fulfill its vision, mission, and responsibilities, the Council has established the following membership guidelines to encourage a broad base of support:

1. Members of the Council are appointed by the WIB, and these appointments must be ratified by the Humboldt County Board of Supervisors.
2. The Council consists of representation from each of the following 6 categories, with other members appointed as deemed necessary. It is preferable to have at least one member from each category. The Council shall consist of no more than 15 members.
 - a. **Parents** – parents of service-eligible youth and/or former participants or service-eligible youth.
 - b. **Youth** – eligible youth and/or former participants.

- c. **Local public agencies** – representatives from the County Department of Health and Human Services, the County Employment and Training Division and the local Public Housing agency.
- d. **Education** – representatives from higher education, local School-to-Career, Adult Education, and/or Alternative Education Programs.
- e. **Youth Services Agencies** – representatives from local agencies providing services to youth.
- f. **Private Sector** – representatives from private sector companies or agencies, including non-profit organizations, which are potential employers of service-eligible youth.
- g. **Tribes and/or Indian organizations** – representatives from local Indian tribes and/or Indian organizations.

ARTICLE III. TERM OF OFFICE:

Members serve staggered, three-year terms with one-third of the membership expiring each year. Members may be reappointed.

ARTICLE IV. OFFICERS:

The Youth Council nominates and elects a Chair and Vice Chair from among its members. Officers serve one-year terms for up to two consecutive terms. The Youth Council may elect the chair to serve additional years as chair by a 2/3rds vote of the membership present at a meeting where the item has been duly noticed and a quorum is achieved. The Council Chair sets the agenda with staff, presides at all meetings and performs other duties appropriate to the position. Vice Chair serves in the absence of the Chair.

ARTICLE V. QUORUM:

A majority of the members of the Council constitutes a quorum for conducting business.

ARTICLE VI. REMOVAL:

Members of the Council may be removed according to procedures established by the WIB.

ARTICLE VII. MEETINGS:

Meetings of the Council are governed by the Ralph M. Brown Act.

ARTICLE VIII. ADOPTION AND AMENDMENT:

These bylaws are adopted and may be amended by a two-thirds (2/3) vote of the Council membership present at a meeting of the Council. Proposed amendments must be provided to members of the Council at least 30 days before the meeting at which they are subject to vote.